

**AFRICAN AMERICAN MULTICULTURAL TOURISM COMMISSION
SHREVEPORT, LOUISIANA**

Financial Statements

And

Independent Accountant's Reports

December 31, 2001

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7/10/02

**AFRICAN AMERICAN MULTICULTURAL TOURISM COMMISSION
SHREVEPORT, LOUISIANA**

Financial Statements and Independent Accountant's Reports

For the Year ended December 31, 2001

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SAMUEL W. STEVENS, III CPA

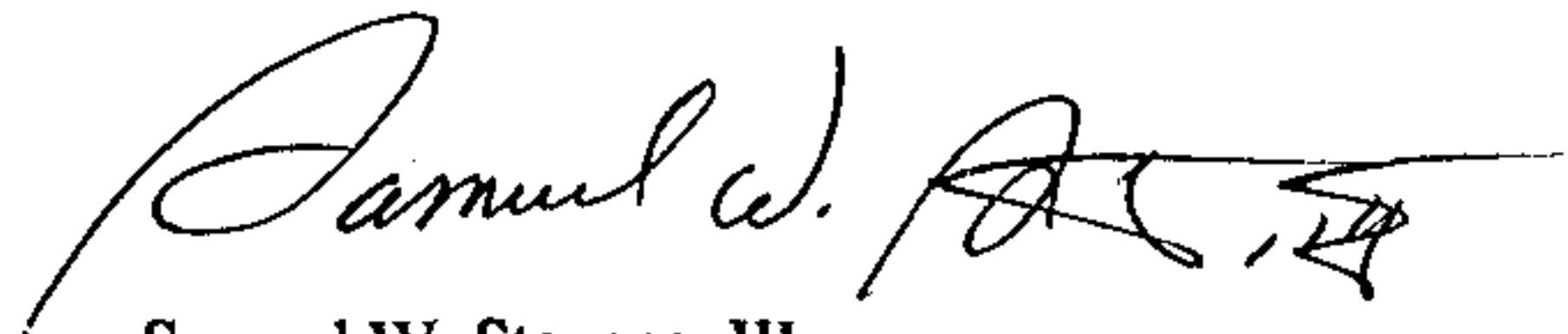
P.O. Box 52631 · Shreveport, LA 71135 · (318) 458-0930

Independent Accountant's Compilation Report

Board of Directors
African American Multicultural Tourism Commission
Shreveport, Louisiana

I have compiled the accompanying general purpose financial statements of the African American Multicultural Tourism Commission as of and for the year ended December 31, 2001, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them.

A handwritten signature in black ink, appearing to read 'Samuel W. Stevens, III', with a stylized flourish at the end.

Samuel W. Stevens, III
Certified Public Accountant

June 12, 2002

AFRICAN AMERICAN MULTICULTURAL TOURISM COMMISSION

Statement of Financial Position December 31, 2001

<i>Assets</i>	
<i>Current Assets:</i>	
Cash	\$ 697
<i>Property and Equipment:</i>	
Furniture and Equipment	4,218
Less: Accumulated Depreciation	<u>(3,600)</u>
Net Furniture and Equipment	618
<i>Other Assets:</i>	
Prepaid Insurance	<u>0</u>
Total Assets	\$ <u>1,315</u>
<i>Liabilities and Net Assets</i>	
<i>Current Liabilities:</i>	
Accounts Payable & Accrued Expenses	\$ 4,779
Salaries & Wages Payable	5,642
Payroll Taxes Payable	<u>3,345</u>
Total Liabilities	<u>13,766</u>
<i>Net Assets:</i>	
Unrestricted Net Assets	<u>(12,451)</u>
Total Net Assets	<u>(12,451)</u>
Total Liabilities and Net Assets	\$ <u>1,315</u>

AFRICAN AMERICAN MULTICULTURAL TOURISM COMMISSION

Statement of Activities For the Year Ended December 31, 2001

	<u>Unrestricted</u>
<i>Revenue and Support:</i>	
Contributions	\$ 11,390
Grants:	
State of Louisiana	29,370
Membership Dues	<u>3,170</u>
Total Revenue and Support	43,930
<i>Expenses:</i>	
Program Services:	
Education, Tourism & Community Development:	1,368
Special Projects	<u>1,860</u>
Total Program Services	3,228
Supporting Services:	
Management and General Expenses:	
Salaries & Wages	30,417
Fringe Benefits, Worker's Compensation	3,400
Office Rent	5,400
Telephone	2,732
Office Expense, Supplies	482
Postage	363
Education, Training & Travel	192
Printing and Publications	57
Insurance, Accounting, Legal	7,013
Unanticipated Expenses	109
Bank Charges	<u>360</u>
Total Management and General	50,525
Total Expenses before Depreciation	<u>53,753</u>
Depreciation	<u>1,314</u>
Total Expenses	55,067
Change in Net Assets	(11,137)
<i>Net Assets</i>	
Beginning of Year	(2,221)
Adjustment to Beginning Net Assets	907
End of Period	<u>\$ (12,451)</u>

AFRICAN AMERICAN MULTICULTURAL TOURISM COMMISSION

Statement of Cash Flows For the Year Ended December 31, 2001

Cash Flows from Operating Activities

Change in Net Assets	\$ (11,137)
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Adjustment to Reconcile Change in Net Assets to
Net Cash Provided from Operations:

Depreciation	1,314
(Increase)/Decrease in Prepaid Assets	275
Increase/(Decrease) in Accounts Payable	4,348
Increase/(Decrease) in Wages Payable	3,744
Increase/(Decrease) in Payroll Taxes Payable	(140)
Adjustment to Wages Payable at 12/31/00	227

Total Adjustments	<u>9,768</u>
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<i>Net Cash Provided/(Used) by Operating Activities</i>	(1,369)
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Cash Flows from Investing Activities

Purchase of Equipment	<u>0</u>
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<i>Net Cash Provided/(Used) by Investing Activities</i>	<u>0</u>
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<i>Net Increase/(Decrease) in Cash and Cash Equivalents</i>	(1,369)
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<i>Cash and Cash Equivalents, Beginning of Year</i>	<u>2,066</u>
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<i>Cash and Cash Equivalents, End of Year</i>	<u><u>\$ 697</u></u>
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THE AFRICAN AMERICAN MULTICULTURAL TOURISM COMMISSION

Notes to Financial Statements December 31, 2001

NOTE 1 - ORGANIZATION

The African American Multicultural Tourism Commission (AAMTC) is a nonprofit organization incorporated in the state of Louisiana in 1996. AAMTC's purpose is to empower African Americans and other ethnic groups into the travel and hospitality industry, locally, nationally and globally. The AAMTC strives to build partnerships with the minority business community, the Shreveport-Bossier Convention and Tourist Bureau and hospitality officials across Louisiana and the nation.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Reporting

The financial statements are presented on the accrual basis of accounting and are prepared in accordance with current recommendations of the American Institute of Certified Public Accountants for Not-for-Profit Organizations. The significant accounting policies are described below:

Revenue and Support

All contributions, including long-lived assets, are considered to be available for unrestricted use unless specifically restricted by the donor. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized.

Federal Income Tax

The Internal Revenue Service has determined that The African American Multicultural Tourism Commission, qualifies for exemption from federal income taxes under Section 501 (c) (3) of the Internal Revenue Code and is not a private foundation.

Cash and Cash Equivalents

For purposes of the statement of cash flows, AAMTC, considers all unrestricted checking and savings accounts, and restricted accounts available for restricted operations, to be cash and cash equivalents.

NOTE 3 - PROPERTY AND EQUIPMENT

Capitalization and Depreciation Policy

Property and equipment exceeding \$500 are capitalized. The basis of valuation of depreciable assets is cost, if purchased, or fair market value at the date of donation. Maintenance and repairs which do not substantially increase the life of the asset are reflected as expenses in the period incurred. Depreciation of furniture and equipment is computed using the straight-line method over three years.

THE AFRICAN AMERICAN MULTICULTURAL TOURISM COMMISSION

Notes to Financial Statements

(Continued)

December 31, 2001

Rental Under Operating Lease

AAMTC. leases its office space on an annual basis. Lease payments are \$450 per month. The minimum rental payments are \$5,400 for the year ended December 31, 2001. The lease is accounted for as an operating lease.

SAMUEL W. STEVENS, III CPA

P.O. Box 52631 Shreveport, LA 71135 (318) 458-0930

Letter to Management By Independent Accountant

Board of Directors
African American Multicultural Tourism Commission.
Shreveport, Louisiana

Dear Members:

I have compiled the accompanying general purpose financial statements of the African American Multicultural Tourism Commission. (AAMCTC) for the year ended December 31, 2001, and have issued my report dated June 12, 2002. I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or any other form of assurance on them. A compilation does not include examining the effectiveness of internal control and does not provide assurance on internal control.

During my compilation, I noted a certain matter involving internal control that is presented for your consideration. The comment and recommendation are intended to improve internal control and is summarized as follows:

FINANCIAL REPORTING

The general purpose financial statements were not timely submitted to the Louisiana Legislative Auditor. As required by R.S. 24:514, since its revenues for the year ended December 31, 2001 are less than \$50,000, AAMCTC must file with the legislative auditor, sworn financial statements by March 31, 2002. I recognize that this occurrence appears to be isolated since all previous reports were compilation/attestation which are due date by June 30th. I also recognize AAMCTC's reliance on its independent accountant to file certain financial and tax reports timely. However, professional standards require that I present this matter to management.

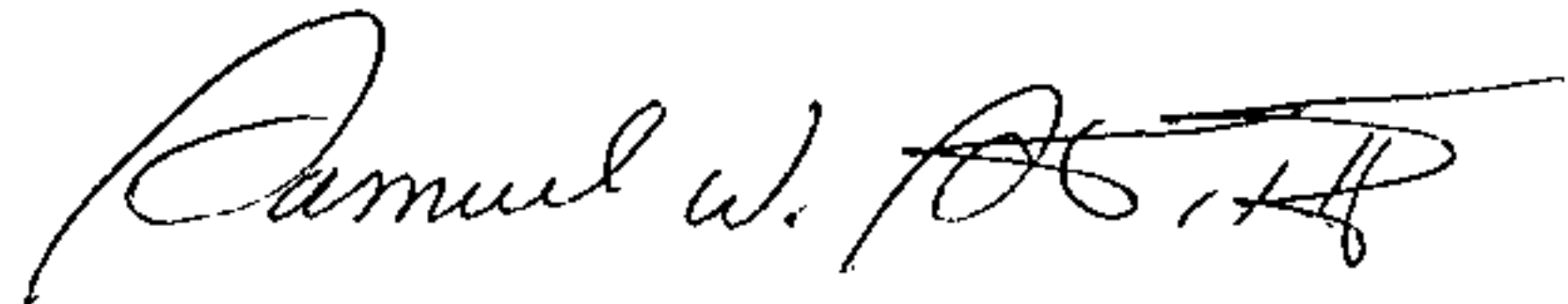
I recommend that management become more aware of financial reporting requirements including those imposed by the Louisiana Legislative Auditor and all other entities having interest with AAMCTC. For reference purposes, management may maintain copies of authoritative literature which provides each entity's financial reporting requirements. I further recommend the implementation of a policy to periodically review and update the literature. AAMCTC may also maintain a calendar for filing all financial reports. Management may review the calendar monthly as necessary with the independent accountant and board members.

Management's Corrective Action Plan – AAMCTC will obtain the necessary literature to become more familiar with it's financial reporting obligations. AAMCTC will also develop a schedule listing all financial reporting and tax filing dates. The calendar will be maintained at the AAMCTC office, and reviewed by the Director at the beginning of each month.

Board of Directors
African American Multicultural Tourism Commission.

I would be pleased to discuss these comments and recommendations with you at any time.

This report is intended solely for the information and use of the Board of Directors, management, and the State of Louisiana Legislative Auditor and is not intended to be used by anyone other than these specified parties.

A handwritten signature in black ink, appearing to read "Samuel W. Stevens, III". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Samuel W. Stevens, III
Certified Public Accountant

June 12, 2002